

Skills					Adobe Suite	
Languages	English				Project Management Concept Development Composition and Direction	
Education	Minor in Construction Management					
	Bachelor of Studio Arts Graphic Design		University of Houston College of Arts		GPA 3.4	Dec. 2025
	Associates Business Management		University of Houston School of Business		Diploma with Honors	Dec. 2022
Thesis	In Theory, Everything Works... (In Progress)				Continuing Ed.	
Major Research Fields	<div><div>1</div>Exhibition Design</div> <div><div>2</div>Visual Communications</div> <div><div>3</div>Consumer Psychology</div> <div><div>4</div>History of Graphic Design</div>				Member of AIGA Adobe Certifications (In Progress)	
Experience	Independent Project Manager		Houston, TX 2023-Present			The Orange Show
	Quality Control Manager		Cloth and Paper Richmond, VA 2020-2022			Art Conservation and Historical Site Preservation
	Purchasing Assistant		HCA Hospital Supply Chain Houston, TX 2019-2020			2024-Present
Writing Contributions	Creative Disruption: NFTs, Digital Art, and the Transformation of Artistic Expression			Medium		SP 2025
	In the Spotlight: Natasha Jen, Redefining Design with Purpose and Impact			Medium		FA 2024

# BELLA RAINE

Houston TX, USA

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(832)-677-6024

## Technical Skills

Adobe Suite  
AutoCAD  
Primavera P6  
Notion

## Soft Skills

Project Management  
Concept Development  
Composition and Direction  
Photography

## Relevant Coursework

Construction Estimating 2  
Project Drawings and Graphics  
Mechanical and Electrical Systems  
Construction Materials and Methods  
Construction Planning & Scheduling  
Business Law & Ethics

## Relevant Experience

Project Manager

The Orange Show Center for Visionary Art  
Aug 2024 - Present · Seasonal  
Houston, Texas

Computer Imaging  
Typography

Construction Management: Applied construction background to troubleshoot structural challenges. Assessed material conditions and developed accurate cost estimates for labor, materials, and equipment to ensure budget adherence. Researched and sourced appropriate materials. Coordinated with teams to establish clear milestones, track progress, and adjust scheduling as need

Art Conservation and Historical Site Preservation: Managed restoration efforts for a designated section of The Orange Show, ensuring conservation work adhered to preservation standards and project timelines. Coordinated with Conservation Corps to execute restoration efforts of delicate material. Delgated tasks to keep the project on track.

Exhibition Designer

Studio 808  
June 2025 - Sept 2025  
Houston, Texas

Exhibition Design and Spatial Planning: Designed and assisted with the layout and spatial organization of exhibition installations for events and brand activations, ensuring visual cohesion, visitor flow, and immersive audience experience. Translated curatorial concepts into physical arrangements and display systems.

Installation and On-Site Activation Support: Assisted with the physical setup, styling, and installation of exhibition elements, props, and structures. Coordinated with event teams to execute builds efficiently, troubleshoot on-site challenges, and ensure installations were completed on time and to creative standards.

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## Relevant Experience Cont.

### Production Manager

House of Miracles

Jun 2025 - Sept 2025

Houston, Texas

**Creative Direction and Concept Development:** Developed visual concepts, moodboards, and narrative frameworks for shoots and brand projects. Translated abstract ideas into executable creative plans, coordinate models and shoot details, ensuring cohesive visual storytelling across photography, video, and digital assets.

**Creative Systems and Workflow Design:** Built repeatable workflows and organizational systems to streamline creative production, improve efficiency, and support consistent project execution.

### Creative Director

PAPERTRAILS PRINT

Aug 2024 - Present · Self-employed

Houston, Texas

**Visual Design:** Manages and produces materials that strictly adhere to organizational brand standards for Papertrails Print. This includes print publications, concept direction, event planning, marketing research, digital/web graphics, etc. Provides concept development and direction to designer(s) and photography. Works with professional printers to oversee publications and production processes of print collateral.

**Project Management:** Design and formatting of Papertrails Print Magazine. Oversees end-to-end execution of creative projects for Papertrails Print, ensuring timelines, budgets, and deliverables align with strategic goals. Manages workflows across concept development, production, and final execution. Coordinates cross-functional teams, including designers, photographers, and vendors, to bring projects from ideation to completion. Translates abstract ideas into actionable plans. Identifies areas for optimization in project workflows, resource allocation, and creative strategy to drive continuous improvement.